

To: DCS employees under Field Operations

From: Mike Faust, Director

Re: Temporary Change to DCS Telework Policy

Date: April 1, 2020

The Department of Child Safety has policy that allows for DCS employees to telework from an alternative worksite, including an employee's home. Current policy excludes DCS staff under Field Operations from participation in the telework program.

Effective March 18, 2020, and until April 30, 2020, DCS employees under Field Operations may participate in temporary part-time teleworking under the direction of their Program Administrator.

This directive is intended to increase the Department's ability to practice social distancing and reduce the spread of COVID-19 by limiting the number of individuals that must be present in an office at any given time. It is imperative that we continue to serve the children and families of Arizona, and therefore operations must continue whether in or out of the office.

This directive is effective March 18, 2020 and replaces any prior directive or policy on this matter until April 30, 2020 or until further notice is provided.

Sincerely,



Mike Faust
Director